



MAITRI SCHOOL

95 Jalan Eunus Singapore 419529

3 January 2024

Ref: MT 2024/002

Dear Parent / Guardian

Start of School Matters

Greetings! I am delighted to extend a warm welcome to each of you, especially the parents / guardians of new students who join us this year.

Maitri has been officially registered as a school on 15 December 2023, and I am humbled and privileged to step into the role as Principal of the school. The school's philosophy is grounded on the belief that every child is unique and has talents that could be developed and nurtured for each of them to reach their full potential. This resonates with my educational leadership beliefs in nurturing the holistic development of every child. My experience as an educator with two and a half decades of teaching, leadership and service in various schools and at the Ministry of Education headquarters, has strengthened this conviction that every child can learn.

As we embark on this exciting journey together, me and my Maitri team look forward to working collaboratively with you in providing quality education for your child / ward at Maitri School in 2024.

1. EXPECTATIONS

In our effort to provide your child with a quality education, we seek your cooperation and support to ensure your child attends school during all days of the school terms, is punctual for school, is attired appropriately and participates actively in lessons and all school activities.

1.1 Attendance

Your child is expected to attend and participate actively in all school events and school-assigned activities such as field trips and celebrations.

Should your child be unwell and unable to attend school, please produce either a Medical Certificate or a parent's / guardian's letter the day the child returns to school.

	AM Session (M3 & M4)	PM Session (M1 & M2)
Reporting time:	Between 7.20 am to 7:30 am	Between 12.35 pm to 12:45 pm
Lesson starts at:	7:30 am	12:45 pm
Dismissal time:	12:15 pm	5.30 pm

1.2 School Uniform / PE Attire

Our students are expected to be always neat and wear the uniform with pride. Our uniform vendor, Jeep Sing, has informed us there is a delay in the shipment of the new school uniform (with Maitri School logo). In the interim period until the new school uniform is available, existing Maitri students are allowed to continue to wear their existing school uniform / PE attire with Metta School logo this year, while the new students in M3 and M4 levels will wear the PE attire until further updates from Jeep Sing on the availability of the new school uniform.

2. SAFETY & SECURITY

All students are entitled to a safe learning environment.

All visitors to the school are to abide by the school security measures, including completing the visitor registration, putting on the visitors' pass, and accompanied by school personnel when walking around the school. We encourage parents / guardians to make an appointment with our staff if you wish to meet them. As our staff are occupied with your child / ward during school hours, do make prior arrangements to meet them before or after school hours.

For those dropping your child off by car, do take note our vehicular gate will be closed from 7:45 am and 1:00 pm in the morning and afternoon session, respectively. If you arrive after these timings, you could park your vehicle at the nearby carpark serving Block 18 Eunos Crescent, instead of driving into the school compound. You could then bring your child / ward via the front gate (not via the side gate) to register at the security guard counter to access into the school. We also seek your cooperation to strictly wait for your child / ward at the side gate of the school during dismissal.

Let us work collaboratively to ensure the safety of our children.

3. SCHOOL FEES FOR SINGAPORE CITIZEN & SPR

School fees will be deducted from designated bank account that has been provided to the school. Failure of which on respective deduction, parents / guardians will be notified by Form Teacher to pay in cash, cheque or bank transfer to Maitri School.

3.1 School fees for Singapore Citizen

Student who is a Singapore Citizen				
School Fee Per Month	\$80 x 12 months = \$960.00			
Fee for the month of	Payment / Deduction Date	Payment Mode	No of Months	Amt To Deduct
- January to March 2024	*	Cash	3 Mths	\$ 240.00
* Date of GIRO deduction to be advised when school bak account is available				
- April to June 2024	22-Apr-24	Giro by school	3 Mths	\$ 240.00
- July to September 2024	22-Jul-24	Giro by school	3 Mths	\$ 240.00
- October 2024	21-Oct-24	Giro by school	1 Mth	\$ 80.00
- November to December 2024	21-Oct-24	Student Edusave A/c	2 Mths	\$ 160.00

3.2 School fees for Singapore Permanent Resident

Student who is Singapore Permanent Citizen (SPR)				
School Fee:	\$150.00 per month x 12 months = \$1,800.00			
Fee for the month of	Payment / Deduction Date	Payment Mode	No of Months	Amt To Deduct
- January to March 2024	*	Cash	3 Mths	\$ 450.00
* Date of GIRO deduction to be advised when school bak account is available				
- April to June 2024	22-Apr-24	Giro by school	3 Mths	\$ 450.00
- July to September 2024	22-Jul-24	Giro by school	3 Mths	\$ 450.00
- October to December 2024	21-Oct-24	Giro by school	3 Mths	\$ 450.00

4. HOME-BASED LEARNING (HBL)

While the COVID-19 Safe Management Measures (SMMs) have eased, we will continue with blended learning, with 1 day of HBL Day per term from Term 1 to 3. Your child's / ward's Form Teacher will inform you of the details closer to date.

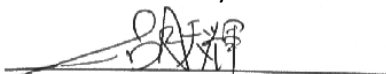
5. SCHOOL CALENDAR

Please see the table below for key events in Term 1 (2 Jan to 8 Mar):

2 – 12 Jan	Back-to-School Orientation (1) M3 – M4 students will start school only on 4 Jan. (2) Class timetable will be out in week 3 after the orientation.
10 Jan	M3/M4 Parent Orientation: 10:00 am to 12:15 pm (Registration starts at 9:45 am, no admission before 9:45 am) Access this link to indicate your interest to attend the orientation: https://forms.office.com/r/kjCGkGFR5W?origin=lprLink Temperature-taking exercise for Students and Staff
12 Jan	M1/M2 parent orientation, 1:00 pm to 3:15 pm (Registration starts at 12:45 pm, no admission before 12:45 pm) Access this link to indicate your interest to attend the orientation: https://forms.office.com/r/UNwW3uS0Uk?origin=lprLink
1 Feb	Field trip 1
9 Feb	Chinese New Year Celebrations
10 – 13 Feb	Chinese New Year Public Holiday and Holidays
22 Feb	HBL Day 1 (Note: No school)
1 Mar	Field trip 2
5 Mar	Individual Planning (IP) Day (1) No school (2) Parents / Guardians to meet Form Teacher in school with student, to finalise student's Individual Education Plan (IEP). Schedule will be planned.
17 Mar	Metta Charity Carnival

Should you have any queries, please contact your child's / ward's Form Teacher. Let us all work together to help nurture and realise your child's / ward's potential.

Yours sincerely



Mr Wu Tian Hwee
Principal