



MAITRI SCHOOL

95 Jalan Eunus Singapore 419529

15 September 2025

Ref: MT 2025/045

Dear Parent / Guardian

Letter to Parents (Term 4, 2025)

I hope you and your child had a restful and enjoyable September break. As we begin Term 4, we look forward to continuing our partnership with you to create meaningful and engaging learning experiences for your child.

We are also delighted to extend a warm welcome to the new parents of classes M1-11 to M1-18, which will be commencing this term. We look forward to working closely with you in supporting and nurturing your child's journey with us.

1. SCHOOL FEES FOR SINGAPORE PERMANENT RESIDENT STUDENTS IN 2026 AND 2027

As communicated last year, we have revised school fees for Singapore Permanent Residents (PRs) in accordance with MOE's guidelines, which aim to provide clearer differentiation between the fees for Singapore Citizens (SCs) and PRs. This approach aligns with practices already in place across mainstream schools.

Current	From January 2026	From January 2027
\$200	\$250	\$280

The monthly school fees for Singapore Citizens (SCs) remain at \$80 for next year.

2. TRAVEL DECLARATION FOR NOV / DEC HOLIDAYS

To help maintain a safe and healthy school environment, we kindly ask that you submit a travel declaration if your child/ward will be travelling during the year-end holidays.

What you need to do:

- Complete the **Annex on page 5** of this letter.
- Return the hard copy to the General Office via your child's Form Teacher.
- Submit it **by 14 November**.

If your child/ward is not travelling, no action is required.

Thank you for your cooperation in keeping our school community safe.

3. ATTENDANCE DURING SCHOOL TERM

The school would like to continue emphasizing the importance of your child's regular attendance and punctuality at school. Being present and on time each day enables your child to fully engage in lessons, school routines, and all learning activities.

If your child is unwell and unable to attend school, kindly provide a medical certificate or a written explanation to the Form Teacher on the day your child returns.

We also seek your support in avoiding vacation plans during the school term. Taking leave for holidays may result in missed learning opportunities, and as such, we are unable to approve leave for vacation purposes. We strongly encourage all students to attend school consistently to benefit fully from the educational experience.

Thank you for your understanding and continued support.

4. COMMUNICATION WITH PARENTS (NEW STUDENTS)

As highlighted in the new parent orientation, we have an official communication platform — the **Parents' Portal: "Little Family Room"**, to facilitate effective communication between teachers and parents, w

Through the portal, our teachers will share:

- Photos and videos of your child's participation in school activities and events
- Updates on your child's learning progress
- Memorable moments captured during the school term

The portal also serves as our main channel for sharing important bulletins and upcoming events. If you have not already done so, we strongly encourage you to log in and start using the portal to stay connected with your child's Form Teacher. If you encounter any issues accessing the portal, please reach out directly to your child's Form Teacher for assistance.

5. REMINDER – SAFETY DURING ARRIVAL AND DISMISSAL OF CHILD

As shared in our letter dated 17 April 2025 and during the New Parent Orientations in May and August, we would like to remind you of the updated traffic and safety measures implemented due to an increase in the number of school buses.

To ensure the safety of all students:

- **Vehicular access to the school compound is strictly prohibited during reporting and dismissal periods, except for school buses.**

Arrival and Dismissal Procedures for Parents Driving

- Please park at the nearby HDB open carpark and drop off/pick up your child at the side gate near Block 18, Eunus Crescent.
- Our staff will be on duty at the side gate to assist students during:
 - **Morning drop-off: 7:20 AM**
 - **Afternoon drop-off: 12:35 PM**

For Late Arrivals (After 7:45 AM / 1:00 PM)

- Please enter via the **front gate** and report to the **security post**.
- Our office staff will assist in contacting the Form Teacher, as lessons would have already commenced. Kindly refrain from reaching out to the teacher directly during this time.

We appreciate your cooperation in helping us maintain a safe and orderly environment for all students.

6. TERM 4 SCHOOL CALENDAR

Please see the table below for key events in Term 4 (15 Sept to 21 Nov):

Events in Term 4	
15 – 19 Sept	<ul style="list-style-type: none"> Annual Health Screening (All students except M1-11 to M1-18) Student Orientation (M1-11 to M1-18)
24 Sept	Field Trip 5
2 Oct	Children's Day Celebration (Note: See reporting and dismissal arrangement below)
3 Oct	Children's Day (Note: School Holiday)
13 Oct – 16 Oct	Semestral Assessment
17 Oct	Deepavali Celebration (Note: Normal School Day)
20 Oct	Deepavali (Note: Public Holiday)
21 Oct – 24 Oct	Semestral Assessment (continued)
11 Nov	Parent-Teacher Conference - 2 (PTC-2) (1) No School (2) Parents/Guardians to meet Form Teacher in school with student, for progress reporting on student's Individual Education Plan (IEP). Schedule will be planned.
20 Nov <u>Note:</u> Brought forward from 19 Nov	Prize-Giving Day (1) Only for prize winners & parents (2) School bus will not be available
21 Nov (Last Day of Term)	Class party (Note: Normal School Day)
22 Nov – 31 Dec	November / December Holidays

The reporting and dismissal arrangements for Children's Day celebration would be as follows:

	AM Session (M3 to M5)	PM Session (M1 & M2)
Reporting time:	Between 7:20 AM to 7:30 AM	Between 9:50 AM to 10:00 AM
Lesson starts at:	7:30 AM	10:00 AM
Dismissal time:	9:30 AM	12:00 AM

7. SESSION PLANNING OF COHORT FOR 2026 TO 2027

Due to a significant increase in the intake of M1 students this year, we would be making adjustments to the session schedule for 2026.

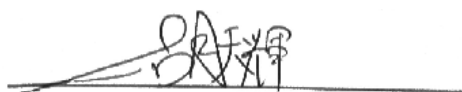
The M2 cohort in 2025, which will progress to **M3 in 2026**, will **attend the morning (AM) session next year**. This change is necessary because of limited classroom availability at the holding site.

We appreciate your understanding and support as we work to provide a smooth and effective learning environment for all students.

Year	AM	PM	Remarks
2025	M3 M4 M5	M1 <u>M2</u>	
2026	<u>M3</u> M4 M5 M6	M1 M2	M2 (2025) → M3 (2026) Students will switch from PM to AM session.
2027	M4 M5 M6 M7	M1 M2 M3	No changes in session from previous year 2026

We thank all parents/guardians for your support over the past few terms, and we look forward to continuing our partnership to bring out the best in our children.

Yours sincerely



Mr Wu Tian Hwee
Principal



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95 Jalan Eunus Singapore 419529 Tel: 6028 5308

INFORMATION ON MY CHILD'S /WARD'S TRAVEL PLANS

Name of Child/Ward: _____

Class: _____

This is to inform the school that my child/ward will be travelling to the following country / countries during the school holiday. The details are listed below:

Country and City of Intended Travel e.g. Malaysia / Penang, e.g. Thailand / Bangkok	Period of Travel	
	Trip Start Date (dd/mm/yyyy)	Trip End Date (dd/mm/yyyy)

Important Notes:

1. Where possible, please also provide details of the country/city and date of transit if your child/ward will be stopping over at any other country/city while travelling.
2. Only parents who intend to travel need to declare their children's travel plans.

Name of Parent / Guardian: _____

Relationship to student: _____

Signature: _____

Date: _____